Acceptance of Statutory Short-Form Power of Attorney  
Sample Letter

New York State Bank  
123 Bank Street  
New York, New York 11111

Re: Acceptance of Statutory Short-Form Power of Attorney

Dear Sirs:

This office represents Mr. Sam Smith.

Mr. Smith has retained my services for the drafting and proper execution of a statutory short-form of general power of attorney.

Pursuant to New York State General Obligations Law § 5-1504 (copy attached), it is expected that the enclosed power of attorney will be honored despite the fact that in the past some banks generated their own forms. In the event you are considering the rejection of this document, I suggest that you seek counsel from your legal department. In any event, please extend to me the professional courtesy of a prompt telephone call confirming acceptance of this document.

Very truly yours,

Claire S. Meadow\*  
Attorney at Law

encl

cc: Mr. Sam Smith

\* This letter was drafted from a model presented by attorney Dwayne Weissman, Esq., Huntington, New York.